SAFEGUARDING CHILDREN AT ROSEMARY LANE NURSERY SCHOOL

POLICY STATEMENT

1. Rosemary lane Nursery School is committed to safeguarding and promoting the welfare of all of its children and expects all staff and volunteers to share this commitment.

2. This means that we have a Child Protection Policy and procedures in place which we refer to in our school brochure. All staff (including supply staff, volunteers and Governors) must ensure that they are aware of this policy and subsequent procedures.

3. Parents and carers are welcome to read the Policy on request.

4. Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

Our designated persons at Rosemary Lane are:

- Jill Jones (Head Teacher)   Level 2 training

- Rebecca Martin (Deputy Head Teacher)   Level 2 training

- Mandy Kincade(Oak Early Years Practitioner)   Level 2 training

- Kayley Brown (Maple Early Years Practitioner)   Level 2 training

- Gabrielle Rutherford (Willow Early Years Practitioner)   Level 2 training

If you are concerned about a child's welfare, please record your concerns, and any observations or conversations heard, (using appropriate form) obtainable form any of the above named staff. Report this and give the form to a designated person to take appropriate action a.s.a.p but no later than the same day.

DO NOT conduct your own investigation, DO NOT question further, purely record what you have heard or seen.

If your concerns relate to the actions or behaviour of a member of staff (which could suggest that he/she is unsuitable to work with children) then you should report this to one of the Designated Persons in confidence, who will report the matter to the Head teacher (or Chair of Governors if the concern relates to the Head Teacher). The appropriate action will then be taken.